

PANJAB UNIVERSITY, CHANDIGARH

LIST OF HOLIDAYS for the calendar year 2024 to be observed by the Administrative Offices, University Teaching/Non-Teaching Departments and Colleges affiliated to the Panjab University, Chandigarh.

All Saturdays (except in colleges)

All Sundays

Other Holidays:

S. No.	Name of the Holiday	Date/s	Day/s
1.	Birthday of Sri Guru Gobind Singh Ji	17.01.2024	Wednesday
2.	Republic Day	26.01.2024	Friday
3.	Birthday of Sri Guru Ravi Dass Ji	24.02.2024	Saturday
4.	Maha Shivratri	08.03.2024	Friday
5.	Shahidi Divas of S. Bhagat Singh Ji	23.03.2024	Saturday
6.	Holi	25.03.2024	Monday
7.	Good Friday	29.03.2024	Friday
8.	Id-ul-Fitr	11.04.2024	Thursday
9.	Baisakhi	13.04.2024	Saturday
10.	Birthday of Dr. B. R. Ambedkar	14.04.2024	Sunday
11.	Ram Navami	17.04.2024	Wednesday
12.	Mahavir Jayanti	21.04.2024	Sunday
13.	Parshuram Jayanti	10.05.2024	Friday
14.	Martyrdom Day of Sri Guru Arjun Dev ji	10.06.2024	Monday
15.	Id-ul- Zuha (Bakrid)	17.06.2024	Monday
16.	Muharram	17.07.2024	Wednesday
17.	Independence Day	15.08.2024	Thursday
18.	Janam Ashtami	26.08.2024	Monday
19.	Mahatama Gandhi Jayanti	02.10.2024	Wednesday
20.	Agarsain Jayanti	03.10.2024	Thursday
21.	Dussehra	11.10.2024 12.10.2024	Friday Saturday
22.	Birthday of Maharishi Valmiki Ji	17.10.2024	Thursday
23.	Birthday of Sri Guru Ram Dass ji	19.10.2024	Saturday
24.	Diwali	31.10.2024 01.11.2024	Thursday Friday
25.	Birthday of Sri Guru Nanak Dev Ji	15.11.2024	Friday
26.	Martyrdom Day of Sri Guru Teg Bahadur Ji	06.12.2024	Friday
27.	Christmas Day	25.12.2024	Wednesday

1. The Teaching Departments (including Non-Teaching Staff) and Administrative Offices of the University will open at 11.00 a.m. instead of 9.00 a.m. on account of **Raksha Bandan and Bhai Dooj** as and when these occasions fall.
2. The Women employees of the University who are to observe **Karva Chauth** as and when this falls are allowed to leave the office at 2.00 p.m under intimation to the respective Chairperson/Head of the Department/Branch/Office.
3. The Panjab University employees working in the teaching Departments or Administrative Offices, who wish to participate in religious processions/Nagar Kirtans to be taken out in the city on the eve of the various religious occasions, may join the procession after obtaining half day restricted holiday (second half) for this purpose.

For availing of the restricted holidays (maximum five half days), the employees are required to give their choice to their respective Chairperson/Head of the Department/Branch/Office in a Proforma (attached) latest by 23.7.2024 The Chairperson/Head of the Department/Branch/Office, in turn, shall send the signed Proforma to the Dean University Instruction in the case of employees working in the teaching departments and to the Registrar in the case of employees working in other Offices/Non-Teaching departments/Branches latest by 31.7.2024. They shall enforce it strictly. The Chairperson/Head of the Departments/Branches/Offices shall make arrangements for the emergent work of the person/s who take half day restricted holiday.

The Chairperson/Head should also ensure that the choices so given are such that the working of the office shall not come to a halt.

SAMPLE PROFORMA FOR HALF DAY'S RESTRICTED HOLIDAYS TO JOIN RELIGIOUS PROCESSIONS/NAGAR KIRTANS.

Name of the Department/Branch/Office

S.No.	Name of the Employee	Designation	Choice of 5 half days Restricted holidays	Signatures

Date_____

Signature of Chairperson/Head

NOTE: Separate proforma be filled in the case of Teaching/Non-Teaching Employees and sent to the Dean of University Instruction/Registrar.

No.12562/GM

Dated: 29.12.2023

Copy of the above is forwarded to the Chairpersons/Heads of all the Teaching/Non teaching Departments/Branches/Offices/ P.U. Construction Office / P.U. Health Centre /VVBIS & IS Hoshiarpur, Teachers Holidays Homes Shimla/Dalhousie, P.U. Extension Library Ludhiana/ P.U Regional Centres Ludhiana/Hoshiarpur and Muktsar/ P.U Rural Centre for information and necessary action.

Sd/-

Deputy Registrar (General)