

**Dr. A. P. J. Abdul Kalam Computer Centre
Panjab University, Chandigarh – 160014**

Prof. Sukhwinder Singh
Director
Ph. 2534073, 2534077
E-mail: directorcc@pu.ac.in

No.CC/18/_____

Dated _____

Dear Sir,

Kindly quote your rates for the following items as per specifications mentioned below to be purchased by the Dr. A.P.J. Abdul Kalam Computer Centre Panjab University Chandigarh.

Sr. No.	Item Details	Quantity
1.	Internal Hard Disk (Capacity: 500 GB, Warranty: Minimum 3 years)	2
2.	Portable Hard Disk (Capacity: 2 TB, Warranty: Minimum 3 years)	1
3.	78 A toner cartridge for HP LaserJet P1606dn	2
4.	Replacement of Following parts of Sharp Photocopier. Model AR5620N Drum Blade Developer Toner Service charges if any be specified.	1 1 1 1
5.	12A Toner Cartridge for HP LaserJet 1020plus	1
6.	USB Pen drive (3.0) (HP) (32 GB)	1

The quotation should be in a sealed envelope (mentioning clearly the term and conditions of payment, rate of Tax applicable etc. and other terms) may please be addressed to Dr.A.P.J. Abdul Kalam Computer Centre P.U.Chandigarh 160014 which must reach the office by July10, 2018 till 3:00 PM. Please attach the relevant literature and full technical specifications.

Terms and conditions:

1. The delivery will be FOR Dr.A.P.J.Abdul Kalam Computer Centre, P.U. Chandigarh.
2. No advance payment will be made.
3. In case the order is not executed within the stipulated period, PU will be at liberty to make purchases through other sources.
4. Full and final payment will be made on the receipt of the material.
5. P.U. does not issue C or D form.

Thanking You,

Your Faithfully,

(Prof.Sukhwinder Singh)